

MINUTES OF THE MEETEETSE CONSERVATION DISTRICT BOARD MEETING
April 8th, 2020

Name: Meeteetse Conservation District
Type of Meeting: Regular
Place: MCD Office 1906 State St, Meeteetse, WY
Date: 4/08/2020
Time: 3:00 p.m.
Presiding Officer: Tim Morrison
Supervisors Present: Shawn Shepperson, and Lionel Ostrander
Supervisors Absent: Joe Thomas
District Manager: Steffen Cornell
Resource Specialist: Joshua Kipley
Firewise Coordinator: Joshua Kipley
NRCS District Conservationist: Rory Karhu
Others: None

CALL TO ORDER/MINUTES: *Meeting was called to order at 3:00 p.m. by MCD Chairman Tim Morrison. Shawn Shepperson moved to approve the March 11th, 2020 MCD Board Meeting Minutes as presented, Lionel Ostrander seconded, motion passed unanimously.*

TREASURER’S REPORT:

- **Treasurer’s Report** – *Shawn reviewed with the MCD Board the March & April 2020 Profit & Loss Statement (Budget vs. Actual), Blanket Voucher, Bank Reconciliations, and the Meeteetse Conservation District Bills for the month. Lionel moved to accept the Treasurer’s Report, pay the MCD Bills, and place the Treasurer’s Report on file for audit, Shawn seconded, motion passed unanimously.*

Blanket Voucher March - April 2020

Type	Date	Num	Name	Memo	Paid Amount
1000 - First Bank of Wyoming					
Check	03/31/2020	ACH	United States Treasury	941 Deposit - 1st Qtr, 2020 - Paid by EFTPS 4/15/20	-992.78
Check	03/31/2020	3359	Woods Hole Group	Inv. # CIN2004FIN00256, Collection of sage-grouse spatial data in March	-46.00
Total 1000 - First Bank of Wyoming					-1,038.78
1001 - Pinnacle Bank Chk - xx01					
Check	03/31/2020	3615	EDE Consultants	Invoice 0320061 - Data Compilation, Analyses & Reporting	-6,179.00
Check	03/31/2020	3616	Orchard Trust	March, 2020 - Plan #93001-02 D 354	-200.00
Check	03/31/2020	3617	Pinnacle Bank - VISA	April payment for March transactions	-2,065.05
Check	03/31/2020	3618	Wyoming Retirement System	March, 2020 Contributions - Agency # 564	-1,426.52
Check	03/31/2020	3619	Steffen C Cornell {employee}	March, 2020 (176 hrs) - Paycheck - S Cornell - DM	-3,651.27
Check	03/31/2020	3620	Joshua D Kipley {employee}	March, 2020 (176 hrs) - Paycheck - J Kipley - RS	-2,660.94
Check	04/03/2020	ACH	Google {vendor}	March, 2020 - conservewy.net - G Suite Business	-24.00
Check	04/10/2020	ACH	Town of Meeteetse	March, 2020 Utilities	-121.70

Check	04/13/2020	ACH	Black Hills Energy	March, 2020 - Acct. # 3214 4702 69	-102.20
Check	04/16/2020	ACH	VSP Vision Care	Vision Insurance for April, 2020	-17.83
Check	04/16/2020	ACH	TCT West Inc.	March, 2020 - Acct. # 00040249-3	-120.38
Check	04/17/2020	ACH	Blue Cross Blue Shield of Wyoming	Health Insurance Premium for May	-735.46
Check	04/27/2020	ACH	Big Horn REA {vendor}	March, 2020 - Acct. # 10337-003	-148.32
Total 1001 · Pinnacle Bank Chk - xx01					-17,452.67
TOTAL					-18,491.45

DISTRICT CONSERVATIONIST REPORT: *Rory was involved in the following programs for the month of March: Fiscal Year 2020 application planning for Park and Big Horn Counties; in-office planning; completed engineering plans; contract modifications; wrote Nutrient Management and Cover Crop plans; on-site Cultural surveys with NRCS Archeologist; practice certifications. Certified Practices and Advanced Payments for the month: On-farm Secondary Containment, Irrigation Pipeline, and Structure for water control. Rory provided the following Conservation Technical Assistance: in-office/phone assistance; HEL Conservation Plan revisions. Rory attended the following for the month of March: Area Conservationist/District Conservationist monthly teleconference; PCFCD and CCD monthly meetings; FPAC Customer Experience Division Technology Subcommittee teleconference; Conservation Assessment Ranking Tool (CART) Division I question, development and review; Division I programs planning meeting in Greybull; COVID-19 response/planning teleconferences (5).*

RESOURCE SPECIALIST REPORT: *Josh completed the following for the month of March: attended MCD monthly Board Meeting; prepared and distributed the monthly MCD Board Meeting minutes; prepared RS monthly report; scanned MCD monthly financial documents; attended WCDEA Winter Training in Casper; completed NRCS LWG Meeting Minutes; worked on the Yearly Plan of Work for the WDA Water Quality Grant; video analysis for the Meeteetse Rim Fence Project; re-certified FAA Part 107 Remote Pilot Certificate; collected and replaced SD data cards from cameras on YU Bench and checked equipment; completed Drone Night Training class; researched Sage Grouse lek info for project; continued to collect Sage Grouse spatial data; collected and recorded the CoCoRAHS data; collected and recorded data for CoCoRAHS;*

District Manager Report: *On File*

OLD BUSINESS: *Carried over to next Board Meeting.*

NEW BUSINESS: *Carried over to next Board Meeting.*

MEETING ADJOURNED at 3:12 p.m. – *Next Regular Board Meeting is Wednesday May 13th, 2020 at 3:00 p.m.*

Date: MAY 13, 2020

Authorized Signatures:


